FREE TEMPLATE · VILLGRO WEARS

APPAREL TECH PACK TEMPLATE

Everything a factory needs to quote, sample and produce your garment, on 6 pages.
Fill it in on screen (the boxes are typeable) or print it and write by hand.

1 **STYLE OVERVIEW**
Name, category, fabric, colors, sizes and quantity.

2 **FLAT SKETCHES**
Front and back drawings with callouts for seams and details.

3 **MEASUREMENTS**
Points of measure for every size, with tolerance.

4 **BILL OF MATERIALS**
Fabric, trims, zippers, thread and labels.

5 **ARTWORK & BRANDING**
Logo method, size, position and Pantone colors.

6 **LABELS & ORDER**
Labels, packaging, barcodes and quantity per size.

Done? Send it to us for a free quote and sample timeline.

villgrowears.com/get-a-quote · sales@villgrowears.com · WhatsApp +92 309 7605063 · MOQ 50 pcs per style & color · samples in 7-10 days

STYLE OVERVIEW & FLAT SKETCHES

Fill in the basics, then draw the front and back of your garment (or paste images).

BRAND NAME	STYLE NAME	STYLE NUMBER	SEASON / DROP	DATE	VERSION

CATEGORY (E.G. HOODIE)	GENDER / FIT	MAIN FABRIC & GSM	COLORS (PANTONE)	SIZE RANGE	TARGET QTY & PRICE

FRONT VIEW

BACK VIEW

DESIGN NOTES & CALLOUTS (STITCHING, SEAMS, POCKETS, CLOSURES, SPECIAL DETAILS)

MEASUREMENT SPECIFICATION

Garment measurements in inches or cm (circle one): IN / CM. Measure flat, half chest unless noted.

CODE	POINT OF MEASURE	HOW TO MEASURE	TOL +/-	XS	S	M	L	XL	2XL
A	Body length (HPS)								
B	Chest width (1" below armhole)								
C	Waist width								
D	Bottom width / hem								
E	Shoulder width								
F	Sleeve length (from shoulder)								
G	Bicep width								
H	Cuff opening								
I	Neck width								
J	Front neck drop								
K	Hood height / rib height								
L	Inseam (bottoms)								
M	Leg opening (bottoms)								

Tip: send a garment you like as a fit reference and we will measure it for you. Grading between sizes can be done by our pattern team.

BILL OF MATERIALS (BOM)

List every material and trim. If unsure, write "factory to suggest" and we will recommend options.

ITEM	DESCRIPTION / COMPOSITION	COLOR / PANTONE	SIZE / WEIGHT	PLACEMENT	SUPPLIER / NOTES
Main fabric					
Contrast fabric					
Lining / mesh					
Rib / cuffs					
Thread					
Zipper					
Buttons / snaps					
Drawcord / elastic					
Interlining					
Reflective / tape					
Other					

Common sportswear fabrics: polyester/spandex (leggings, compression), cotton/poly fleece 280-400 GSM (hoodies), polyester interlock (jerseys).

ARTWORK & BRANDING PLACEMENT

One row per logo or graphic. Attach vector files (AI, EPS, PDF or SVG) when you send the tech pack.

#	POSITION	METHOD	SIZE (W X H)	COLORS / PANTONE	ARTWORK FILE NAME
1					
2					
3					
4					
5					
6					

METHODS: Embroidery · Screen print · Sublimation · Heat transfer · Silicone print · Puff print · Woven patch · Leather / rubber badge

LOGO PLACEMENT - FRONT

LOGO PLACEMENT - BACK

LABELS, PACKAGING & ORDER QUANTITIES

How each piece should be labelled and packed, and how many you need per size and color.

MAIN / NECK LABEL (WOVEN, PRINTED, HEAT TRANSFER)

CARE & CONTENT LABEL

SIZE LABEL

HANG TAG

POLY BAG (SIZE, PRINT, WARNING TEXT)

BARCODES (UPC / EAN / FNSKU FOR AMAZON)

FOLDING & CARTON PACKING

SHIP TO (CITY, COUNTRY) & DDP / FOB

COLOR / PANTONE	XS	S	M	L	XL	2XL	TOTAL

SAMPLE REQUEST & NOTES (SAMPLE SIZES, DEADLINE, TARGET PRICE)